



## INLAND REVENUE DEPARTMENT

# NOTICE TO VAT REGISTERED PERSONS

**The Inland Revenue Department (IRD) has introduced e-Filing for Value Added Tax (VAT) under the e-Services through the IRD Web Portal.**

**You are required to take note of the followings in submission of Return and Schedules for VAT:**

- e-filing facilities are available for Return filing at IRD Web Portal under e-Services. ([www.ird.gov.lk](http://www.ird.gov.lk))
- Quick guide for e-filing and Schedule Templates are available at IRD Web Portal.
- If you are a company, you may have received a letter from IRD with the list of Special Staff Identifiers (SSID) that you can use to assign your staff and authorize them to login for e-filing purposes. However, if you still have not got this facility, it can be obtained from **Tax Payers Services Unit (TPSU) at IRD Head Office, or through the e-Services available in the IRD Web Portal.**
- It is **COMPULSORY** to submit Schedules with the VAT Return. Otherwise, the VAT Return will not be accepted according to provisions of the VAT law.
- If the number of entries in your VAT Schedule is **greater than 20**, it is mandatory that you must submit your Schedules via e-filing. Manual submission will not be accepted.

Even though the number of entries in your VAT schedule is **less than 20**, you have the discretion to submit schedules either manually or through e-filing, but all taxpayers are encourage to use e-filing facility for efficiency purposes.

- Assistance in e-filing of VAT Schedules is provided at Ground Floor, IRD Head Office.

**Please file your return before due date, to avoid inconvenience and congestion.**

**For any further clarification, please contact IRD Call Centre by Dialing 1944.**

Inland Revenue Web Site : [www.ird.gov.lk](http://www.ird.gov.lk)

**Commissioner General of Inland Revenue**



***TAXES - FOR A BETTER FUTURE***