



INLAND REVENUE DEPARTMENT

NOTICE TO INCOME TAX PAYERS

Year of Assessment 2016/2017

You are kindly reminded that the last date for furnishing your Income Tax Return for the Year of Assessment 2016/2017, is

November 30, 2017

You are kindly requested to pay your attention to the following facts in submission of Tax Returns to the Inland Revenue Department (IRD) on Corporate Income Tax (CIT), Individual Income Tax (IIT) and Partnership Income Tax (PIT) and other Income Tax Return.

- Carefully read the Guidelines provided with the respective Return Forms.
- Use only Return form and schedules issued by the IRD to particular taxpayer (Name, TIN and Barcode printed). Do not use photocopies and do not write/print anything over the Barcode.
- Torn or damaged forms and documents will not be accepted as they are not usable in high speed document scanners.
- Fill the forms (Return, Schedules, Assets and Liabilities Statement etc.) carefully and indicate "N/A" where not applicable, do not leave forms/schedules blank.
- Make sure to indicate correctly the National Identity Card (NIC) Number in case of **resident individuals**, Passport Number in case of **Non-resident individuals**, and Business Registration Number in case of **Companies, Partnerships and other Bodies of Persons**, as required by the Section 108 of the Inland Revenue Act.
- It is compulsory to indicate the signature of the taxpayer/precedent partner/principal officer in the Tax Return.
- Make sure to attach all forms and supporting documents to the duly completed Return.
- Make sure to attach all documents, schedules as required by Section 107 and specified by the Gazette Extraordinary (1479/6 2007.01.09 and 1907/26 2015.03.25 available in www.ird.gov.lk) where applicable.
- Make sure to attach documents pertaining to any tax credit claimed (eg: **WHT** certificates etc.)
- Make sure to attach copy of Paying-in-slips of the tax payments.
- Make sure that your Tax Return and supporting documents are well arranged before handing over to IRD.
- Do not wait until the last minute for submitting returns since you may have to face difficulties/inconveniences due to system congestions as provisional acknowledgements are issued by the RAMIS.

You are encouraged to go for e-Filing under e-Services available in the IRD Web Portal (www.ird.gov.lk).

Income Tax Returns have been already posted to taxpayers and if you have not received the Return, you may inform the **Business Consultation Unit** of the IRD Head Office or the **IRD Regional Office** and collect a duplicate Tax Return.

1. **A taxpayer could furnish their Income Tax Return (Individual, Company, Partnership or anybody corporate) to the following office of the Inland Revenue Department.**

- ❖ **Head Office**
- ❖ **All Regional Office**
- ❖ **Jawatte Metro Office**
- ❖ **Nawam Mawatha Office.**

2. **Your attention is also drawn to the following corrections to be made to the Return of Income Tax, Schedules and Guide.**

A. SCHEDULE 11 (SCHEDULE TO RETURN OF INCOME - INDIVIDUALS - SINHALA, ENGLISH & TAMIL)

ESC credit brought forward from period 2012/2013 should add to the brought forward amount of period 2013/2014 and this total should be entered into cage 550.1 of the schedule

ESC Credit brought forward from previous year						
2012/2013 & 2013/2014	550.1	2014/2015	550.2	2015/2016	550.3	Total (550.1+550.2+550.3)
						551

B. SCHEDULE 10 (SCHEDULE TO RETURN OF INCOME - INDIVIDUALS - SINHALA)

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(306+307+312+320+324+330+334+336+342+348+354+358+362+366+369+370+380) හා මෙම අගය වාර්තාවේ 300 වන කොටුවට ඇතුළත් කරන්න) සටහන 'A' අක්ෂරය සමඟ දක්වා ඇති කොටුවල මුදල් ප්‍රමාණය (eg:- 306A, 312A, 324A & etc.) මගින් ඉදිරි තක්සේරු වර්ෂය සඳහා ඉදිරියට ගෙනගිය මුදල් ප්‍රමාණය නියෝජනය වන බැවින් කරුණාකර මුළු එකතුවට නොගන්න. **390**

C. Page 26 (GUIDE TO FILLING THE RETURN & SCHEDULES - INDIVIDUALS - ENGLISH)

The following corrections should be made in page 26 as follows:

The Grand Total in Cage 585 of Schedule 11 should be entered in Cage 540 of the Return

All the Tax Returns, Schedules and Guides are available in IRD Web portal for your reference.

For any further clarification, please contact IRD Call Centre by Dialing 1944.

Inland Revenue Web Portal : www.ird.gov.lk

Commissioner General of Inland Revenue



TAXES - FOR A BETTER FUTURE